

Method Statement

Nr 01

For

Napier Street

Prepared To Satisfy LPA Conditions

By

Neil Riley

Signed: *N Riley*

Date: 10th June 2015

Title of Works	To Satisfy LPA Conditions						
Method Statement Ref:	01	Revision No.	Rev 00	Start Date:	August 2015	Duration of Works	24 weeks
Location and address of Works	Napier Street Jarrow Tyne & Wear						

1. Scope and Objective of Work

Construction of 2 No new houses

2. JRU Site Supervisor

John Ford – 07944 431 829

JRU Key Personnel

Neil Riley - Managing Director – 07867 512 759

Keith Jones - Architect – 07806 327 886

3. Plant & Equipment

Vehicles on Site	Parking on street around site
Equipment on Site	Various hand tools, 110v portable electrical equipment, extension leads, battery operated drills
Storage Equipment	20ft container located in parking bays 1-4
Specialist Equipment	None required

4. Safety Equipment and Personal Protective Equipment

Personal Use		Specify (if Required)
Head Protection – BS EN 397	√	
Safety Boots – BS EN 347	√	
Safety Glasses – BS EN 166		
Gloves – BS EN 388		
Hi Vis Vest	√	
Hearing Protection		
Other		

Any defective or loss of PPE is to be reported immediately to the site supervisor and work will stop until replacements have been provided. The site supervisor is to periodically inspect the PPE in use on site in accordance with relevant information.

5. Supervision & Management

Neil Riley will be responsible for the management on site and will visit the site on a regular basis and as required, Neil is SMSTS trained, NEBOSH Construction and holds a Gold CSCS card
John Ford will be responsible for the day to day running of the site.

6. Emergency Procedures

First Aid Facilities and location	First aid is provided on site and will be located in the office which will be part of the site container
First Aider	TBC
Evacuation method and assembly point	All operatives to be shown evacuation and assembly points during induction

7. Environmental Impact / Disposal of Waste

Work will be carried out within the hours agreed with the PC. No excessive noise will be created during these hours

All debris and superfluous materials will be placed in skip provided on site by PC.

8. Risk Identification - Hazards

Working at height

Working close to a railway

Slips trip and falls

Manual Handling

9. Safety Methodologies

Access & Egress to site

The site will be secured off using herres fencing, there will be a gate within the fencing system which will allow access and egress within the site boundary.

Access to work areas

Operatives will use pedestrian routes to the area of work.

Unloading of Materials & Deliveries

There will deliveries direct from suppliers which will be unloaded by a tail lift and/or hiab.

Protection of other trades

110v leads will be placed around permitted to prevent tripping and ensure scaffolding has a good level of housekeeping at all times

Hand Tools

All power tools will be PAT tested and suitable tagged, a register will be set up and handed to the PC to ensure all tools on site have been tested and dates of 3 monthly checks recorded, electrically power tools will be visually inspected prior to use to ensure both the data test label is present and the equipment and cable is undamaged or worn prior to work commencing.

Working at Height

Access to work will be way of a tube and fit scaffolding, this will be erected and signed off by a competent person and checked every 7 days, scaffolding contractor will be made aware of the live railway nearby, all boards will be secured to prevent anything blowing in high winds.

Hazardous Substances

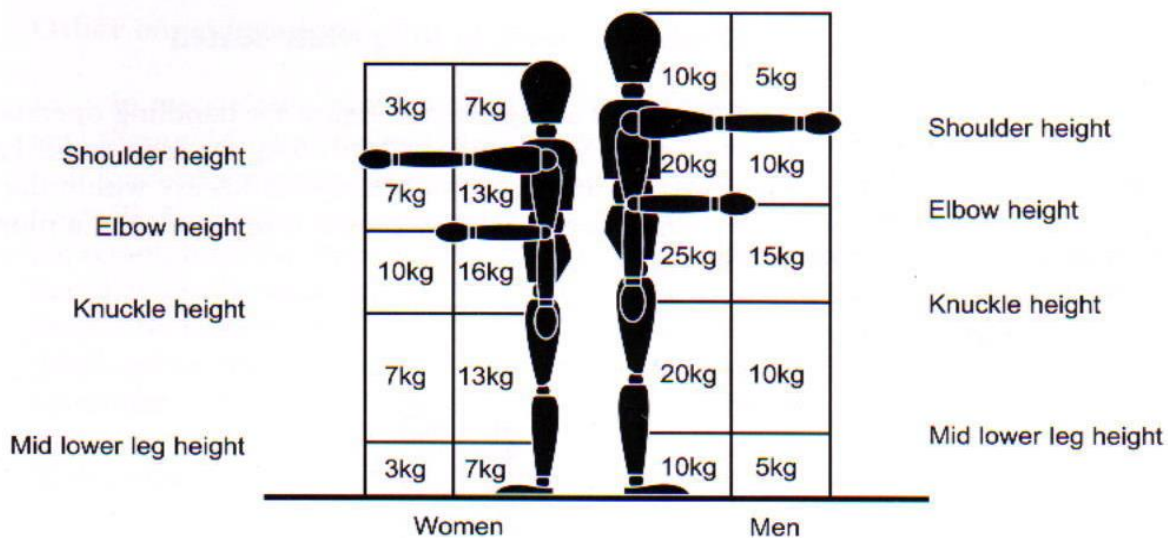
A COSHH assessment will be completed for any substance considered hazardous to health and made available to operatives. Operatives will be taken through the control measures required. Any materials delivered to site must be accompanied by the safety data sheet.

Noise & Vibration

Under the Control of Noise at Work Regulations 2005 where equipment emits sounds in excess of the relevant actions levels, this equipment will be assessed prior to being used on site and adequate hearing protection will be supplied, where equipment has the possibility to effect the operator a full risk assessment will be carried out and control measures put in place.

Manual Handling

JRU shall, so far as is reasonably practicable, avoid the need for employees to undertake any manual handling operations at work, which involve a risk of personal injury. Where manual handling is unavoidable JRU shall take appropriate steps to reduce the risk of injury to the lowest practicable level. All operatives will receive manual handling training and manual handling assessments will be carried out and communicated with all operatives involved.



Guideline Weights: These weights are guidelines only and are not absolute values.

Accident procedure

In the event of any accident occurring, a standard procedure will be adopted. Depending upon the level of injury, a detailed record will be maintained on site. Minor injuries will be treated in situ, if possible, by utilising a standard first aid kit available on site. More serious injuries will be treated by a suitably qualified off site party. In either event all parties requiring notification will receive it.

Depending upon the level of injury and the circumstances which they occurred, all accidents will be thoroughly investigated by the Site Supervisor and Health & Safety Manager. He will assess the degree of competence adopted, as to whether the incident is likely to re-occur if the methods adopted are continued to be used. Any such changes to the methods of working will be immediately implemented, complete with a revised method statement and associated risk assessment.

All areas of work will be supervised at all times. It will be the responsibility of each Supervisor to constantly assess the ability of each operative both before and during with regard to the individual's capabilities in respect of the work he has been assigned to do, in both experience, competence and most importantly, his ability to complete the work in a safe manner without incurring risks to himself or third parties.

Note

All accident, injuries and near-misses will be reported to the site manager immediately and JUR.

Storage of Materials & Housekeeping

All materials will be stored on in an allocated area before installation and the work area kept tidy. Skips will be located within the site on the parking zone 1-4 near the site office/container.

Welfare Facilities

There will be a toilet on site along with a cabin/office where food and drink can be consumed including a wash basin.

10. Sequence of Works

1. Site will be secured with herres fencing
2. Excavations will be carried out for foundations and waste pipes ect..
3. Foundations and damp course will be constructed
4. House shell in brick and block will be constructed to the first floor height
5. Tube and fit scaffold will be erected
6. House shell will continue to roof level
7. Timber trusses will be installed to the roof
8. Brick and block gable will be constructed
9. Marley tiles including breather membrane will be installed to the roof
10. PVC windows and doors will be installed to secure the property
11. Scaffold will be dismantled
12. Timber floor joists/boards and stair cases will be installed
13. All major services will be added to the property by each service provider
14. Gas and electrical installation will be carried out by competent tradesmen
15. Plaster boards will be installed and dry lined
16. Fixtures and fittings such as bathrooms and kitchens including doors and skirtings will be installed
17. Landscaping and fencing will be carried out
18. Internal decoration will be carried out
19. Removal of site cabins and secured fencing
20. Car parks will be block paved to ascertain private parking
21. Handover

22. Additional Information

All work to be carried out in accordance with the following:

1. The Regulatory Reform (Fire Safety) Order 2005.
2. The Health & Safety at Work Act 1974.
3. The Control of Pollution (Amendment) Act 1989.
4. The Water Resources Act 1991.
5. The Health & Safety (First-Aid) Regulations 1981.
6. The Construction (Head Protection) Regulations 1989.
7. The Electricity at Work Regulations 1989.
8. The Control of Noise at Work Regulations 2006.
9. The Environmental Protection (Duty of Care) Regulations 1991.
10. The Workplace (Health, Safety & Welfare) Regulations 1992.
11. The Manual Handling Operations Regulations 1992.
12. The Personal Protective Equipment at Work Regulations 1992.
13. The Health & Safety (Display Screen Equipment) Regulations 1992.
14. The Controlled Waste Regulations 1992.

15. The Construction (Design & Management) Regulations 2007.
16. The Reporting of Injuries, Diseases & Dangerous Occurrences Regulations 1995.
17. The Health & Safety (Consultation with Employees) Regulations 1996.
18. The Special Waste Regulations 1996.
19. The Provision & Use of Work Equipment Regulations 1998.
20. The Lifting Operations & Lifting Equipment Regulations 1998.
21. The Management of Health & Safety at Work Regulations 1999.
22. The Control of Substances Hazardous to Health Regulations 2002.
23. The Control of Asbestos Regulations 2012.
24. The Work at Height Regulations 2005.(as amended)
25. The Immigration, Asylum & Nationality Act 2006.
26. The Equality Act 2010
27. The Bribery Act 2011

23. Distribution

Copy to be held at Head Office
 Copy to remain on site

24. Materials

Fair faced brickwork

Concrete blocks

Thermolite blocks

UPVC double glazed windows

Insulation

Treated timbers

Marley concrete roof tiles

PVC rainwater goods

Block pavers

Method Statement Briefing Sheet

Contract: Napier Street

**Contractor: Just R
(UK) Ltd**

I fully understand the above Method Statement and agree to comply with to work to the agreed safe system of work.

Name

Signature

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I certify that the above method statement was given to all operatives under my control on the above project.

Signed

Print Name

Date